

Registering for the S.A.F.E. Exam

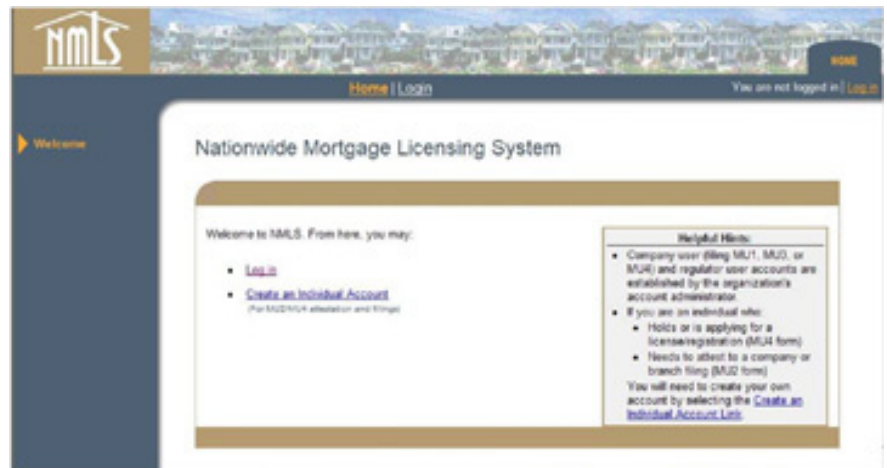
1. Please note that the NMLS system does not work well on Macs.

Go to www.stateregulatoryregistry.org and select the button for the Nationwide Mortgage Licensing System. You will be taken to the NMLS Resource Center. Select the “Log into NMLS” button that is in the upper right hand corner of the screen.



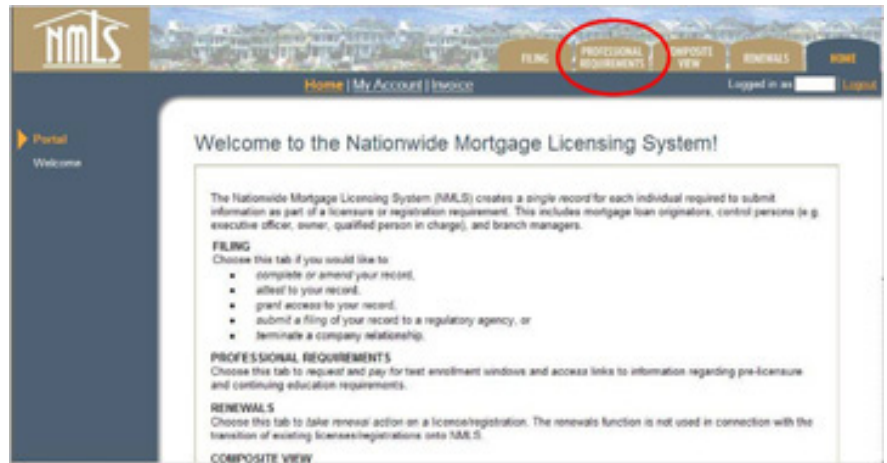
2. If you already have a NMLS account, click on the “Log in” link and proceed to step 3.

If you do not have an account, click on the “Create an Individual Account” link. Creating an account will prompt you to follow an encryption procedure, fill out personal information, and then confirmation of the provided information. Click on the “Finish” button if the information is true.

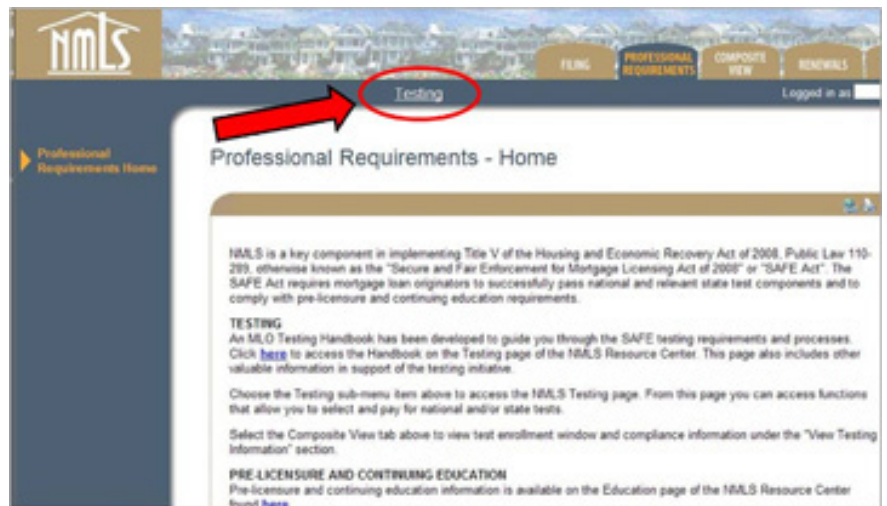


After submitting your personal information, you will be issued a username and password. Your username and password will also be sent to the email address you provided during the initial signup in two separate emails. Go back to the NMLS homepage and log into your account. When you log in, you will be prompted to change your password. Follow the on-screen instructions using the three out of four criteria that is outlined for a new password.

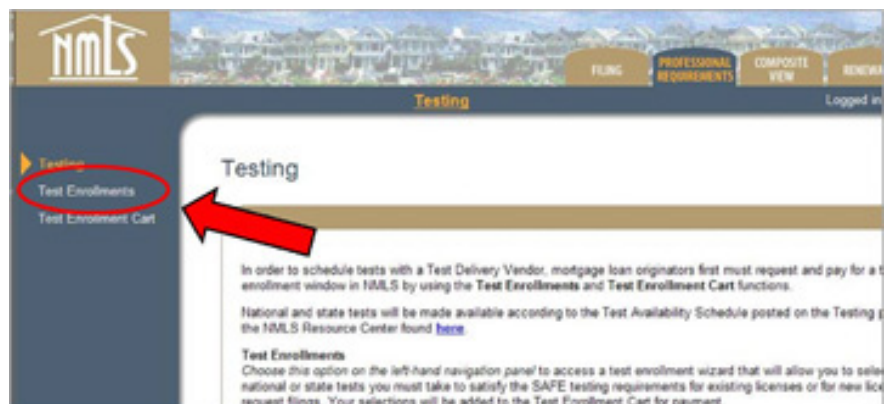
- When you are logged into your account, select the “Professional Requirements” tab.



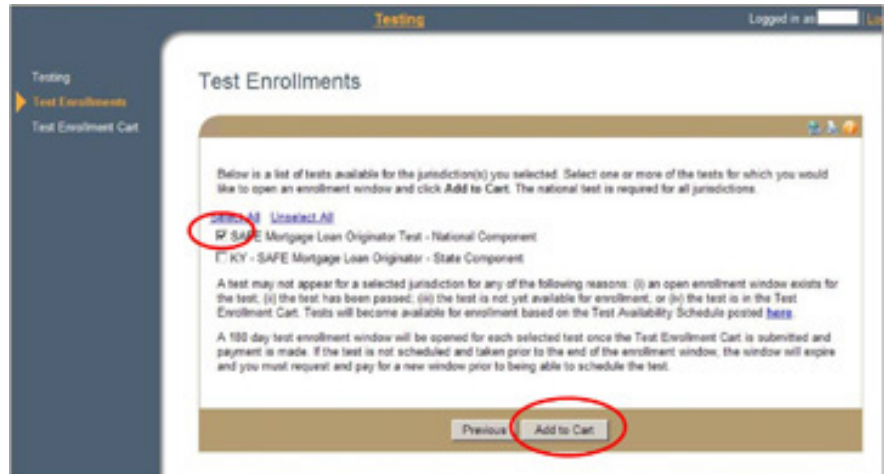
- At the top of the page in the blue bar, click on the “Testing” link.



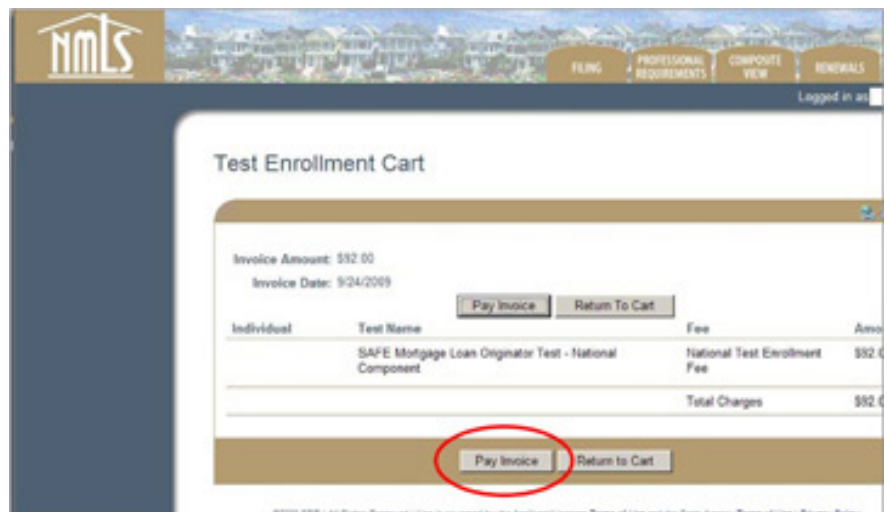
- In the left hand tool bar, select the “Test Enrollments” link. You will then find a list of state specific tests. If your state is not listed, select any of the states listed and select the “Next” button.



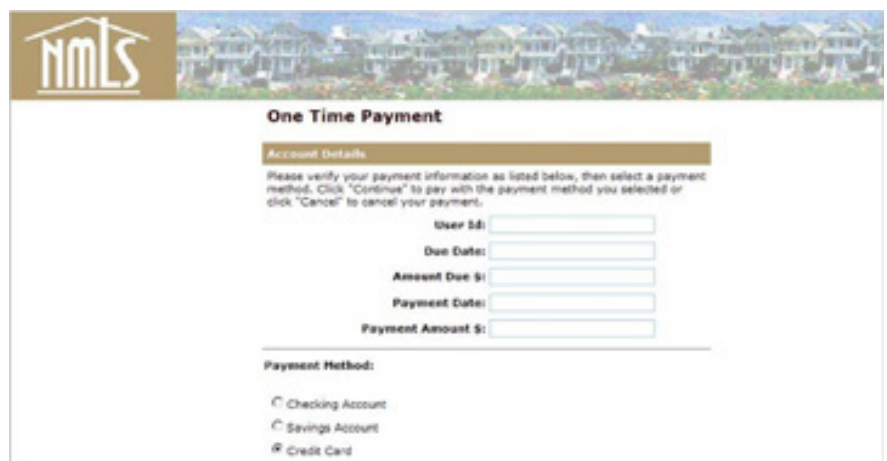
- Select the national portion of the exam (and the state portion if applicable). After you have selected the exams you are taking, click “Add to Cart.”



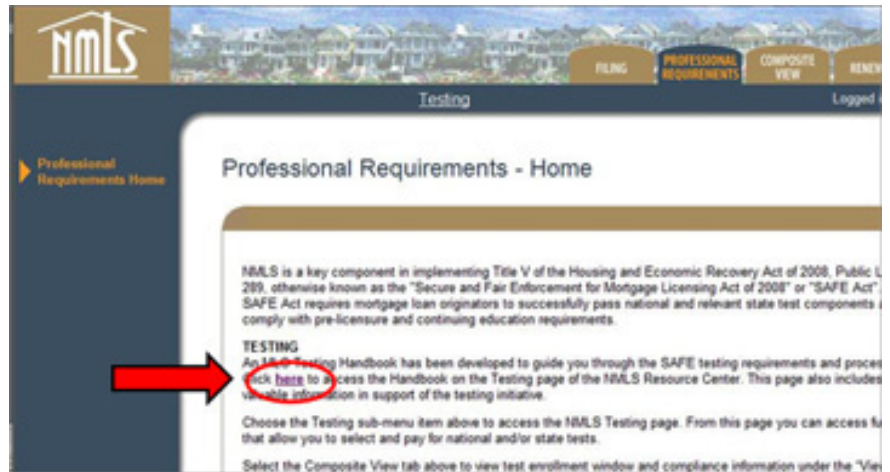
- Confirm that the tests you have selected are correct and click on the “Proceed to Invoice” button. After confirming that the invoice is correct, click on the “Pay Invoice” button to pay for the exam(s).



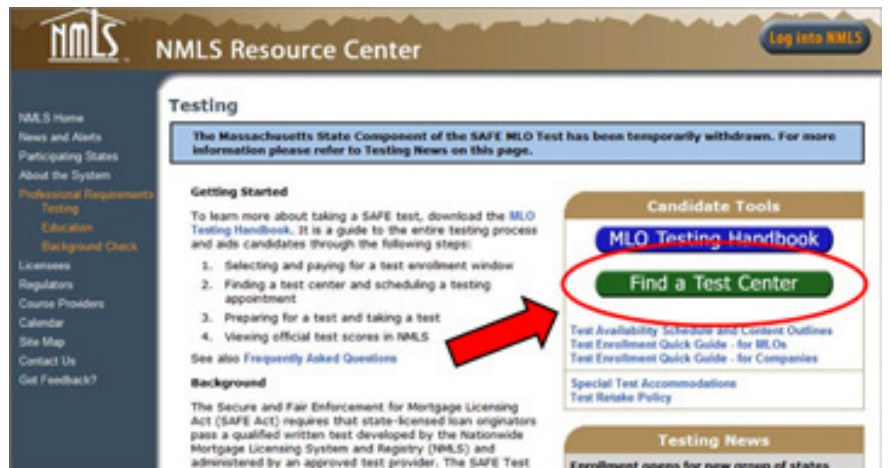
- Submit your personal information and press “Continue.” You will be issued a receipt and a confirmation will be email to you.



9. Now it is time to register for your exam. Go back to the NMLS homepage and click on the “Professional Requirements” tab and select the “Testing” link again (log back into your NMLS account if necessary). Under the testing header, select the “here” link at the beginning of the second sentence.



10. Click on the green button “Find a Test Center” that is on the right side of the screen.



11. Choose the state you will be taking the test in and press the “Submit” button. You may select a testing center by clicking on the “Click here to make a test appointment online” link. Depending on the location you choose, there will be several different testing providers. Follow the instruction and prompts provided. Please note that when you are asked to input an NMLS ID, you will use the NMLS ID that was sent in the confirmation email after you paid for the exam, NOT your NMLS ID.

